

Government of Jharkhand
Department of Women, Child Development and Social Security
(Jharkhand State Child Protection Society)

No. 3109 Date. 13.12.2023

NOTIFICATION FOR SEEKING APPLICATIONS FOR FILLING THE VACANT POSITIONS OF JUVENILE JUSTICE BOARDS (JJBs)
IN THE STATE OF JHARKHAND

1. Jharkhand State Child Protection Society (JSCPS), Department of Women, Child Development and Social Security, Government of Jharkhand hereby invites online applications on JAP-IT Recruitment Portal (recruitment.jharkhand.gov.in) from the eligible candidates to fill up the vacant positions of Social Worker Members in Juvenile Justice Boards (JJBs) in the State of Jharkhand.

2. Details of vacant positions:

a. Juvenile Justice Boards (JJBs)

No. of vacant positions	Nature of Engagement	Term of Engagement	Sitting Allowance
7	Honorary	3 years	Rs.1500 per sitting

b. District wise details of vacant positions in JJBs are mentioned in **Annexure- A**.

3. Basic Eligibility Requirements: [As per Jharkhand JJ Rules 2017: Rule 4 (3) and 88 (5)]

a. Juvenile Justice Board: Social Worker Members

- i. The candidate shall not be less than thirty five years of age and not more than sixty years of age at the time of appointment
- ii. The candidate shall have a degree with at least seven years of experience of working with children in the field of education, health, protection or welfare activities, or should be a practicing professional with a degree in child psychology or psychiatry or sociology or in the field of law.
- iii. The candidate does not have any past record of violation of human rights or child rights;
- iv. The candidate has not been convicted of an offence involving moral turpitude, and such conviction has not been reversed or has not been granted full pardon in respect of such offence;
- v. The candidate has not been removed or dismissed from service of the Central Government or a State Government or an undertaking or corporation owned or controlled by the Central Government or State Government;
- vi. The candidate has never indulged in child abuse or employment of child labour or any other violation of human rights or immoral act;
- vii. The candidate should not be holding such full-time occupation that may not allow the person to give necessary time and attention to the work of the JJB as per the Juvenile Justice (Care & Protection of Children) Act, 2015, and Jharkhand Juvenile Justice (Care & Protection of Children) Rules, 2017;

4. Structure of Selection process:

- a. Stage 1-Screening of the Application Forms: All the applications received will be screened for the basic eligibility requirements. The applications which show that the candidates fulfil the basic eligibility requirements would only be considered for further evaluation by the Selection Committee. The applications wherein candidates do not fulfil the basic eligibility requirements shall be screened out and not considered for any further evaluation.
- b. Stage 2-Evaluation by Selection Committee: The candidates whose applications have been shortlisted to have fulfilled the basic eligibility requirements shall go through the evaluation by Selection Committee. The evaluation by Selection Committee would comprise of the following:
 - i. **Personal Interaction:** The weightage for the personal interaction would be 50%. The shortlisted candidates would appear before selection committee for personal interaction and they would be evaluated on the basis of their aptitude to the position, attitude, domain knowledge and their understanding on the issues of Child Rights and Protection.
 - ii. **Educational qualifications:** The weightage for educational qualification would be 25%. Based upon the

percentage of marks obtained in the educational qualification defined in the basic eligibility requirements, the following scores would be given to the candidates:

Percentage of Marks	Score
>75%	25
>60-75	20
>45-60	15
<45%	10

- iii. **Work experience:** The weightage for work experience would be 25%. Based upon the length of experience in the relevant fields (experience of working with children in the field of education, health, protection, welfare activities) or length of professional practice, the following scores would be given to the candidates:

Work experience			
Category-I Degree + 07 years of experience		Category-II Specified Degree + professional practice	
Length of experience in relevant fields	Score	Length of professional practice	Score
Up to 10 years	15	Up to 03 years	15
Up to 12 years	20	Up to 05 years	20
Up to 15 years	25	Up to 08 years	25

- c. The Selection Committee shall, on the basis of the evaluation procedure and criteria, select and recommend a panel of names in order of merit to the State Government for appointment as Social Worker Members of the JJBs.
5. A member selected by the Selection Committee should not:
- be holding such full-time occupation that may not allow the person to give necessary time and attention to the work of the JJB as per the Juvenile Justice (Care & Protection of Children) Act, 2015, and Jharkhand Juvenile Justice (Care & Protection of Children) Rules, 2017;
 - be associated with any Child Care Institution, directly or indirectly, during his tenure as a chairperson or a member of the CWC or have any other conflict of interest;
 - hold any office in any political party during his tenure;
 - be insolvent.
6. The terms and conditions of the engagement as Social Members of JJBs would be as per the provisions of Juvenile Justice (Care & Protection of Children) Act, 2015, and Jharkhand Juvenile Justice (Care & Protection of Children) Rules, 2017.
7. Important instructions to the candidates:
- Interested people who are eligible to apply for the selection to the said positions of JJB would need to apply online in the prescribed Application Form on the JAP-IT Recruitment Portal (recruitment.jharkhand.gov.in) of Government of Jharkhand.
 - Candidates can apply for the district of their choice against the available vacant positions. The name of the District/District Code (Annexure-A) to which the application is made must be written in the Column-1 of the Application Form.
 - The candidate must clearly indicate the distance (in kilometers) between the present residence of the candidate and the headquarters of the district to which s/he is applying in Column-3 of the Application Form.
 - The candidate must provide all the information as required to be filled in Column-4 of the Application Form.
 - As per the provisions of the Jharkhand Juvenile Justice (Care & Protection of Children) Rules, 2017, there are two sets of eligibility educational qualifications and work experience. Accordingly, for the purpose of clarity and objectivity, the two categories of educational qualifications and work experience have been mentioned as follows:
 - Category - I:** Degree from any recognized University with a minimum of 07 years of experience of working with children in the field of Education/ Health/ Protection/ Welfare Activities
 - Category - II:** Practicing Professional with a degree in Child Psychology/Psychiatry/Sociology/in the field of Law.

- f. The candidate must clearly mention the category to which s/he belongs to by selecting either Category-I or Category-II.
 - g. The candidates falling in Category - I shall fill the details of their Educational Qualification and Work Experience in format given as in Annexure- I.A of the Application Form. The candidates falling in Category - II would fill the details of Educational Qualification and Work Experience in format given as in Annexure- I.B of the Application Form.
 - h. The Column-6 of the Application Form requires the candidates to fill up Personal Data Form, attached as Annexure-II. The candidates are required to give complete information about themselves. The wrong information would make the candidature of the candidate liable to be cancelled.
 - i. The candidates are required to give an undertaking as per format attached as Annexure- III to the Application Form. The said undertaking is to be provided on a non-judicial stamp paper of at least Rs. 100.00 (Rupees One Hundred). The scanned copy of the undertaking on non-judicial stamp paper must be uploaded appropriately with the Application Form.
 - j. A candidate may apply for positions in as many districts as he wants. However, the candidate would be required to fill a separate Application Form for each district. In this case, each Application Form shall be accompanied with an undertaking as per Annexure- III on a separate non-judicial stamp paper as mentioned under 7.j above.
 - k. Applications incomplete in any respect shall not be considered for further evaluation and rejected summarily.
8. The candidates who will be called for interview shall bring the duly certified copies of the documents as mentioned below and submit them at the time of interview:
- a. The undertaking as uploaded with the Application Form (in original)
 - b. Aadhaar Card
 - c. Date of Birth Certificate (Secondary School Certificate)
 - d. Educational Qualification Certificates
 - e. Supporting documents uploaded with the Application Form as proof of Work Experience
 - f. No- objection Certificate from the Employer or the Agency for which he/she is working
 - g. NOC from Bar Association/ Council/ DLSA/ SLSA, in case of a practicing advocate.
 - h. Such other supporting documents relevant and required for consideration by the Selection Committee.
9. In case of any inadvertent mistake in the process of selection which may be detected any stage even after the issue of appointment letter, the Department of Women, Child Development and Social Security, Government of Jharkhand reserves the right to modify/withdraw/cancel any communication made to the candidate.
10. In case of any dispute/ambiguity that may occur in the process of selection, the decision of the Department of Women, Child Development and Social Security, Government of Jharkhand shall be final.
11. No correspondence will be entertained regarding screening of the applications and selection process and the result or reasons for not being called for interview etc.,
12. The Department of Women, Child Development and Social Security, Government of Jharkhand reserves the right to increase or decrease numbers of posts; or not to fill up any of the vacancies advertised if the circumstances so warrant.
13. No TA/DA for attending the interview is admissible.
14. The JAP-IT Recruitment Portal would automatically close as soon as the last date is over and would not accept any online application afterwards. So, all the interested candidates are advised to apply as soon as possible, before the closing date.
15. The last date for receipt of completed Application Forms is 26th of January 2024 (26/01/2024)

Sd/-
(Bikrama Ram)
Under Secretary,
Women, Child Development and Social
Security Department, Jharkhand

District Wise vacant positions in JJBs

Sl.	Name of District	Vacancies in Juvenile Justice Boards			
		District Code	Social Worker Member	Female Social Worker Member	Total
1.	Dhanbad	04	1	0	1
2.	East Singhbhum (Jamshedpur-I)	06	1	0	1
3.	East Singhbhum (Jamshedpur-II)	26	1	1	2
4.	Ranchi-II	25	1	1	2
5.	West Singhbhum	24	0	1	1
Total			4	3	7

**APPLICATION FORM FOR SELECTION OF MEMBERS
TO JUVENILE JUSTICE BOARDS IN THE STATE OF JHARKHAND**
(All the columns are mandatory to be filled)

1.	<p>Name of the District (For which candidate is applying):</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <tr> <td style="width: 35%; padding: 5px;">District Code</td> <td style="width: 65%; padding: 5px;">Name of District</td> </tr> <tr> <td style="height: 20px;"></td> <td></td> </tr> </table> <p style="margin-top: 10px;">Please refer to the Point no. 7.b of the notification.</p>	District Code	Name of District			<p>Affix a latest passport size photo of the applicant duly signed by him / her</p>
District Code	Name of District					
2.	<p>Position applied for: Please specify to the positions to which candidate is applying.</p> <p>Position :-</p>					
3.	<p>Distance, in kilometers, between the present residence of the candidate and the headquarters of the district to which s/he is applying to.</p> <p>Please refer to the Point no. 7.c of the notification.</p>					
4.	<p>Particulars of Candidate: Candidate must provide her/his factual information.</p> <p>Please refer to the Point no. 7.d of the notification.</p>					
	a. Full name of the candidate (in Block Letters)					
	b. Aadhaar number					
	c. Date of Birth Age (As on date of advertisement)	DD/MM/YEAR Age:				
	d. Gender (Male/Female/Others)					
	e. Mother's Name					
	f. Father's Name					
	g. Nationality					
	h. Marital Status (Married/Unmarried/Separated)					
	i. Phone/Mobile No.					
	j. Email-ID					
	k. Present Residential address (Where the candidate ordinarily resides for communication)					
	l. Permanent address of the candidate					
	m. Mother tongue					
	n. Other languages known, if any					

5.	<p>Educational Qualifications and Work Experience</p> <p>Please specify the category, the candidate belongs to by writing “Yes” in front of the relevant category. Please refer to the Point nos. 7.e, 7.f and 7.g of the notification.</p>	
a.	<p>Category - I</p> <p>Candidates who possess a Degree from any recognized University and have a minimum of 07 years of experience of working with children in the field of Education/ Health/ Protection/ Welfare Activities.</p> <p>Note: The candidates falling in Category - I would fill the details of Educational Qualification and Work Experience in format given as Annexure- I.A</p>	
b.	<p>Category - II</p> <p>Candidates who are Practicing Professional with a Degree in Child Psychology/ Psychiatry/Sociology/in the field of Law.</p> <p>Note: The candidates falling in Category - II would fill the details of Educational Qualification and Professional Practice in format given as Annexure- I.B</p>	
6.	<p>Candidate’s Personal Data Form: Please fill up the Candidate’s Personal Data Form attached as Annexure- II to the Application Form.</p> <p>Please refer to the Point no. 7.h of the notification.</p>	
7.	<p>The candidate will submit an undertaking, as given on Annexure- III on a non-judicial stamp paper of at least Rs. 100 (Rs. One hundred). The scanned copy of the undertaking on non-judicial stamp paper must be uploaded appropriately with the Application Form. The applications without duly filled and submitted undertaking as on Annexure- III shall be considered incomplete and will be rejected out rightly.</p> <p>Please refer to the Point no. 7.i of the notification.</p>	

Educational Qualifications and Work Experience

Annexure- I.A

A. Educational Qualifications and Work Experience for the Candidates falling in Category- I.

Category- I	Candidates who possess a Degree from any recognized University and have a minimum of 07 years of experience of working with children in the field of Education/ Health/ Protection/ Welfare Activities.
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1. Educational Qualifications:

Examination Passed	Board/ University	Year of Passing	Percentage of Marks	Division/ Grade	Subjects studied
10 th or equivalent					
12 th or equivalent					
Degree from any recognized University					

2. Chronological List of Relevant Work Experience, starting with current position/employment:

Designation	Name & address of employers	Period of Experience			Field of Experience of Working with children: Education/ Health/ Protection/ Welfare Activities	Name of the supporting documents uploaded along with the Application Form
		From DD/MM/YYYY	To DD/MM/YYYY	Total DD/MM/YYYY		

Annexure- I.B

B. Educational Qualifications and Work Experience for the Candidates falling in Category- II

Category- II	Candidates who are Practicing Professional with a Degree in Child Psychology/ Psychiatry/Sociology/in the field of Law.
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1. Educational Qualifications:

a. Name of the degree: Please write "Yes" under the degree obtained by the candidate.

Child Psychology	Psychiatry	Social Work	Sociology	Human Development	Law

b. Details of the Educational Qualifications:

Examination Passed	Board/ University	Year of Passing	Percentage of Marks	Division/ Grade	Subjects studied
10 th or equivalent					
12 th or equivalent					
Degree obtained as mentioned above					

2. Chronological List of Professional Practice, starting with current position/employment:

Designation	Name & address of employers	Length of Practice			Name of the supporting documents uploaded along with the Application Form
		From	To	Total	

Candidate's Personal Data Form

Sl.	Particulars	Yes/No	If yes		
			Organization/ Institution	Position held/Work done	Duration
1.	Whether the candidate has any experience in working with the Government in implementation of child related programs; if yes, please give detail of at least one such experience				
2.	Whether the candidate is working at present				
3.	Whether the candidate is associated with any Child Care Institution, in any position, directly or indirectly				
4.	Whether the candidate is associated with any NGO, in any position, directly or indirectly				
5.	Whether the candidate has been a member of a Board/ Management of any institution/organization which has been blacklisted/adversely reported upon				
6.	Whether the candidate is presently holding any office in any political party				
7.	Whether the candidate is currently serving as a Social Worker Member of JJB or Chairperson/Member of CWC in Jharkhand or any other state				
8.	Whether the candidate has served on any position in JJB/CWC previously in Jharkhand or any other State				
9.	Whether the spouse of the candidate working on any position in any of the JJBs or CWCs in the State of Jharkhand				
10.	Whether the candidate is currently holding any position in a State Child Protection Society (SCPS) in Jharkhand or any other state				
11.	Whether the candidate is currently holding any position in a District Child Protection Unit (DCPU) in Jharkhand or any other state				
		Yes/No			
12.	Whether the candidate is willing to undergo all the trainings arranged by the department that are required for carrying out the functions & responsibilities in the Board / Committee				
		Yes/No	Year	Reason	
13.	Whether the candidate has ever been selected for any position in JJB or CWC in Jharkhand or any other State, but not reported to such position If Yes, specify the year and reasons for not joining/reporting				
14.	Whether the candidate has ever been selected for any position in JJB or CWC in Jharkhand or any other State and subsequently resigned If Yes, specify the year and reasons for resignation				
15.	Whether the candidate has ever been selected for any position in JJB or CWC in Jharkhand or any other state and subsequently terminated by the Govt. If Yes, specify the year of termination				
		Yes/No	If Yes, give the details		
16.	Whether the candidate is suffering from any chronic diseases that will not permit him/her to perform the duties of JJB.				

UNDERTAKING**(To be submitted on non-judicial stamp paper of at least Rs. 100.00 (Rs. One hundred)**

I,(Name of the candidate)....., S/D/W/o..... hereby declare that the information furnished in this application by me is true to the best of my knowledge and that I have not suppressed any relevant information/incident which contravenes the conditions set out for selection to the position in JJB in the State of Jharkhand.

Further, I declare that:

1. I have not been involved in any criminal offence or acts of moral turpitude or other conviction or punishment by a Court of Law or in violation of human rights or child rights or indulged or associated or come to any adverse notice for any violation of the conditions specified for selection to the positions in JJB .
2. I have never been removed or dismissed from service of the Central Government or State Government or an undertaking or corporation owned or controlled by the Central or State Government;
3. I have never indulged in any sort of child abuse or employment of child labor or any other violation of human rights or child rights or any immoral act and have never associated or come to any adverse notice for any violation of the conditions specified for selection to the positions in JJB.
4. I will neither be associated with any Child Care Institution (CCI), directly or indirectly, during my tenure as a Social Worker Member of the JJB nor will have any other conflict of interest. In case of my selection to the JJB, I shall submit a certificate withdrawing from the CCI with which I was associated, if the case be at my selection to the JJB, at the time of reporting to the JJB. I will also not hold any office in any political party during my tenure.
5. I shall ensure all round growth and development of child placed before the JJB by being available at all times, as may be required and that I fulfill all the other conditions prescribed for making me eligible for the selection as Social Worker Member of JJB. I also declare that I will not be holding such full-time occupation that may not allow me to give necessary time and attention to the work of the JJB as per the provisions of the Juvenile Justice (Care & Protection of Children) Act, 2015, and Jharkhand Juvenile Justice (Care & Protection of Children) Rules, 2017.

I hereby undertake that I will abide by the decision of the Government of Jharkhand regarding the selection to the position(s) for which I have applied. Further, I will abide by the conditions of Selection/Termination etc., as laid down in the Juvenile Justice (Care & Protection of Children) Act, 2015, and Jharkhand Juvenile Justice (Care & Protection of Children) Rules, 2017 and such other decisions as taken by the Government of Jharkhand from time to time.

I also undertake that in the event of any information or any document furnished by me is found to be false/ incorrect/ misrepresented, at any point of time, my appointment shall be liable to be cancelled/terminated without assigning any reasons thereof.

This undertaking is in reference to my application for the selection to the vacant positions of JJB in the district(Name of district)..... in the State of Jharkhand.

Place:

Signature:

Date:

Name of the Candidate: