



DELHI METRO RAIL CORPORATION LTD
(A Joint Venture of the Govt. of India and the Govt. of the NCT
of Delhi)



The Lifeline of Delhi

ADVT No. DMRC/PERS/22/HR/2024 (156) Dated: 10/06/2024

**REQUIREMENT OF ASSISTANT MANAGER/ MANAGER (TRACK), IN DMRC, ON POST
RETIREMENT CONTRACTUAL ENGAGEMENT (PRCE) BASIS**

The Delhi Metro Rail Corporation (DMRC) Ltd., a Joint Venture company with equal equity participation from the Govt. of India and the Govt. of the National Capital Territory of Delhi, has been entrusted with the responsibility of implementation of the rail-based Mass Rapid Transit System, for Delhi. The Delhi Metro Rail Corporation, the Lifeline of Delhi, prides itself on its ability to nurture its employees through its unique work culture. Today, DMRC empowered by about 14,000 employees, with MRTS activities spread over Delhi-NCR, Mumbai, Patna, etc., carry about 3 million passengers per day in Delhi and NCR. In addition to the above, DMRC is involved in providing consultancy services to number of cities, within India and abroad.

To meet with the immediate requirement of experienced personnel for DMRC and allied projects for Track Works, applications are invited from experienced, dynamic and motivated candidates, having the relevant experience, working in, or, retired from Govt. organizations like the Indian Railways/ CPSUs/ Metro's, for filling up of the post of Assistant Manager/ Manager, for track installation work of Mumbai, Line-06 project on Post Retirement Contractual Engagement Basis:

S. No.	Category	Location	No. of Posts*	Monthly Consolidate fee on PRCE basis**	Age Limit (as on 01/06/24)
2	Manager (Track) Post Code: 01/M/T	Mumbai	02 (Two)	Rs. 96,600/-	Not more than 62 years
	Assistant Manager (Track) Post Code: 01/AM/T			Rs. 75,100/-	

Important:

* Vacancies are provisional and subject to increase/decrease.

** Candidates selected on Post retirement Contractual Engagement Basis shall be paid consolidated fee, as indicated above. The remuneration shall be based on their last substantive grade. Candidates must be working in / retired from, a substantive grade, on regular basis. MACP benefit, etc., would not be considered.

2. ELIGIBILITY CRITERIA (as on 01/06/2024):

The candidate should have experience of construction and/or maintenance of Railway/Metro Track and working in, or retired from any govt. organization like the Indian Railways/ CPSUs/ Metro's, having required year of service at Gazetted/ Executive level in the desired pay scale as detailed below. The candidates who are in regular service in Railways/ CPSUs/ Metro's at present, will also be considered eligible provided they opt for retirement from the service through VRS, or otherwise before joining DMRC.

i) For the post of Manager /Track

Officers (Group 'A'/ Group- 'B' Gazetted) working in, or, retired from CDA pay scale at Level 11 (Rs. 67,700– 2,08,700) in pay matrix as per the 7th CPC, or, IDA Pay scale of Rs. 60,000 – 1,80,000/-, on regular basis, in any Govt. Organization/ Railways/ CPSUs/Metro's, including services put in on deputation, in the above pay scale, with a total of 05 (Five) years' service at Gazetted / Executive level.

ii) For the post of Assistant Manager/Track

Officers (Group 'B' Gazetted) working in, or retired from CDA pay scale at Pay Level-10 (56100-177500)/ Level-09 (53100-167800)/ Level-08 (47600-151100) in the pay matrix as per the 7th CPC or, IDA Pay scale of Rs. 50,000 –1,60,000/-, on regular basis, in any Govt. Organization/ Railways/ CPSUs/ Metro's, including services put in on deputation, in the above pay scale, with a total of 03 (Three) years' service at Gazetted / Executive level.

3. JOB DESCRIPTION:

The incumbent of the post shall be responsible for managing track maintenance/ installation works related to Metro Projects and their operations.

4. TERM OF ENGAGEMENT:

The engagement shall be on Post Retirement contractual basis, initially for a period of three years, extendable as per requirement, at the sole discretion of DMRC, subject to mutual consent and satisfactory performance.

5. JOB LOCATION/ PLACE OF POSTING

The incumbent for the post shall initially be posted at Mumbai. However, the selected candidates shall be liable to be posted/ transferred to any of the offices/ Project sites under the control of the corporation in India, or, abroad.

6. PAY AND EMOLUMENTS:

The selected candidate for posting outstation shall be eligible for consolidated fee of:

- a) Rs. 96,600/- per month for the post of Manager (Track).
- b) Rs. 75,100/- per month for the post of Assistant Manager (Track).

The emoluments are in terms of the extant rules of DMRC. The substantive status of the candidate shall be considered. The consolidated fee for candidates working / retired, at higher Grade, will be restricted to the emoluments, as mentioned above.

7. SCREENING PROCESS:

The selection methodology shall comprise of **Personal Interview**.

The selection process would judge different facets of knowledge, skills, comprehension, aptitude and physical fitness. All related information shall be available only on the Website: <http://www.delhimetrorail.com> and candidates must regularly check the website for the updates.

8. SCHEDULE OF SELECTION:

- i. The Last date of receipt of duly filled in application (along with the relevant documents) through Speed Post OR email shall be 01/07/2024. Incomplete applications or applications received after the due date shall be summarily rejected. DMRC shall not be responsible for loss / delay in post.
- ii. **The list of shortlisted candidates shall be uploaded on the DMRC website in the Second week of July 2024 (tentatively) and interview shall be held in the Third week of July, 2024 at Metro Bhawan, Barakhamba Road, New Delhi OR, through online mode (tentatively) (Complete details shall be displayed on the DMRC website).**
- iii. No separate communication, by post, shall be sent to the candidates individually. Candidates are required to go through the instructions / schedule for interview displayed on the DMRC website and appear for the interview accordingly.
- iv. **The final result shall be declared by the Fourth week of July, 2024 (Tentatively).**

Eligible and willing candidates for the aforesaid post may apply as per the application format **at Annexure-I**. The candidate must enclose all the relevant documents in support of their qualification, work experience, pay & pay scale.

The candidates presently employed in the Govt. sector / the Central Public Sector Undertakings (CPSUs) should send their application through proper channel along with the Vigilance and D&AR clearance, so as to reach the below mentioned address within the stipulated time. All candidates are required to submit copies of their APARs of the last five years.

The duly filled in application form should be sent in an envelope super scribing the **Name of Post** on the cover prominently, **latest by 01/07/2024**, through Speed Post to the following address OR email the scanned copy of duly filled in Application Form along with the scanned copies of all other documents sought (as stated in the Application Form) to career@dmrc.org (mention the name of the post and Advt. No. in the subject of email):

Joint General Manager (HR)
Delhi Metro Rail Corporation Ltd.
Metro Bhawan, Fire Brigade Lane,
Barakhamba Road, New Delhi



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(A JOINT VENTURE OF GOVERNMENT OF INDIA AND GOVT OF DELHI)

ADVT. No. DMRC/PERS/22/HR/2024/156

ANNEXURE I

DMRC APPLICATION FORMAT

AFFIX A
RECENT
PASSPORT SIZE
SELF
ATTESTED
PHOTOGRAPH

(TO BE FILLED IN CAPITAL LETTERS BY THE APPLICANT IN HIS/ HER OWN HANDWRITING)

S. No.	DETAILS	PARTICULARS				
1 A	POST NAME					
B	POST CODE					
C	Basis of Application	Post Retirement Contractual Engagement				
2	APPLICANT'S NAME (Sh./Smt./Ms.)					
3	FATHER'S / HUSBAND'S NAME (Sh.)					
4	DATE OF BIRTH (dd/mm/yyyy)					
5	AGE as on 01/06/2024 (Not more than 62 Years)	YEARS	MONTHS	DAYS		
6	CORRESPONDENCE ADDRESS					
		STATE:	PINCODE:			
7	CONTACT NUMBER WITH STD CODE					
8	MOBILE NUMBER					
9	EMAIL ID					
10	CATEGORY (SC/ST/OBC/GENERAL)					
11	Date of Superannuation, if applicable					
12	EDUCATIONAL QUALIFICATION					
	Qualification	Particulars (name of degree)	Subjects	Institute / University	% or CGPA	Passing Year
A	GRADUATION					
B	POST-GRADUATION					
C	OTHERS					
13	WORK EXPERIENCE DETAILS (AS ON 01/06/2024) (FILL ONLY THE APPLICABLE COLUMN)					
I	TOTAL WORK EXPERIENCE	YEARS	MONTHS	DAYS		

A	CURRENT ORGANIZATION			
B	LAST ORGANIZATION (if applicable)			
II	FOR APPLICANT FROM the Railways/ Govt. organizations/CPSUs/ Metro's in <u>CDA SCALE</u> (Complete details of service / position held since joining) (separate sheet may be attached)			
	Post Held	Organization Name with place of posting	Pay Scale (CDA) Mention the substantive Pay Scale with GP as applicable (MACP not to be mentioned)	Period (From – To) dd/mm/yy – dd/mm/yy
A				
B				
C				
D				
III	FOR APPLICANT FROM the Railways/ Govt. Organizations/CPSUs/ Metro's in <u>IDA SCALE</u> (Complete details of service / position held since joining) (separate sheet may be attached)			
	Post Held	Organization Name with place of posting	Pay Scale (IDA)	Period (From – To) dd/mm/yy – dd/mm/yy
A				
B				
C				
D				
IV	ESSENTIAL WORK EXPERIENCE			
A	HAVING EXPERIENCE OF CONSTRUCTION/ AND/ OR, MAINTENANCE OF RAILWAY/ METRO TRACK AS DESIRED IN THE ADVERTISEMENT			YES / NO
B	WORKING IN / RETIRED FROM CDA / IDA PAY SCALE, AS MENTIONED AT POINT No. 2 (i) / (ii) OF THE ADVT. (whichever is applicable)			YES / NO
V	BREIF DESCRIPTION OF THE WORK EXPERIENCE			
14	WHETHER ANY CONVICTION (by court of Law) / PUNISHMENT/PENALTY (due to disciplinary action by employer) WAS AWARDED TO THE APPLICANT IN THE LAST 10 YEARS			YES / NO
	IF YES, DETAILS THEREOF			Separate sheet may be enclosed

15	WHETHER ANY CASE IS PENDING IN THE COURT OF LAW OR ANY DISCIPLINARY ENQUIRY IS GOING ON, AGAINST THE APPLICANT	YES / NO
	IF YES, DETAILS THEREOF	Separate sheet may be enclosed
16	NOC FROM THE CURRENT EMPLOYER ENCLOSED	YES / NO
17	VIGILANCE AND D&AR STATUS FROM THE CURRENT EMPLOYER ENCLOSED	YES / NO
18	COPIES OF THE ANNUAL PERFORMANCE APPRAISAL REPORT OF THE LAST 5 YEARS ENCLOSED	YES / NO
19	WHETHER APPEARED FOR INTERVIEW IN DMRC IN THE PAST (IF YES, DETAILS THEREOF)	
20	ANY OTHER RELEVANT INFORMATION (DISTINCTION/AWARD/CERTIFICATE, etc.,)	
21	HOBBIES / INTERESTS	

I hereby declare that the particulars furnished above are true. I understand that my candidature will be cancelled, if any information is found to be incorrect, or, false at any point in time.

Date: _____

Place: _____

Signature of candidate

Name: _____

Mobile No.: _____

Email ID: _____

Documents to be enclosed (whichever applicable)

1. Educational Certificates (Matriculation/ Graduation/Post Graduation & Others)
2. Work Experience Certificate
3. NOC from present Employer
4. Vigilance and D&AR Clearance from the present Employer/ Last employer
5. APARs of the Last 5 years
6. Copy of PPO