



REPCO HOME FINANCE LTD

(Promoted by REPCO Bank - Govt of India Enterprises)

Corporate Office: 3rd Floor, Alexander Square,

New No: 2(Old No 34&35) Sardar Patel Road, Guindy, Chennai - 600032

PH: 044 42106650 HRD PH: 9962235359,7823942864

Repco Home Finance Limited (RHFL) established in the year 2000, a housing finance company (HFCs), registered with National Housing Bank and regulated by Reserve Bank of India is inviting applications for **RECRUITMENT OF TECHNICAL MANAGER**.

Post Code: Technical Manager – JUNE 2024

Position: Manager

Location: Regional Office - Chennai, Coimbatore, Madurai, Salem, Trichy, Hyderabad, Bangalore, Ahmedabad and Pune

Profile: The Technical Manager will be responsible for conducting property valuations, assessing technical aspects of real estate projects, and providing accurate and reliable reports to support the company's lending decisions.

Eligibility:

For Managers:

1. Candidate must be a **Bachelor of Engineering in the civil engineering** in (10+2+4 format) in regular class room course of a recognized university. Post-graduation & professional qualification shall be given additional weightage.
2. Certification in property valuation (e.g., from the Institution of Valuers) is preferred.
3. Age not exceeding 28 years as on 01-06-2024 (relaxation generally up to 40 years of age can be considered based on commensurate, relevant prior experience for deserving cases based on Management discretion).
4. Minimum 3-5 years of experience (for age not exceeding 28 years) in property valuation or real estate assessment in HFCs/Banks/FIs/NBFC.
5. Candidate Should have worked in the retail lending portfolio as a strong technical individual with strong relationship with the builders/ real estate projects and understanding of the micromarket.
6. Candidates have to specify in the Bio Data form for which position they are applying (Manager) followed by the desired location.
7. Extensive in-depth knowledge of local housing finance market with good networking capacity with builders / developers is a must.
8. Fluency in respective regional language (read, write & speak) and Hindi besides English is must.
9. Early joining will be preferred.
10. For recruitment in all cadres, external candidates applying, having pending disciplinary action against them at the time of applying for the position or having been punished under

disciplinary proceedings in last 5 years will not be considered eligible. All appointments are subject to satisfactory reference / background verification.

11. Candidates terminated by any previous employers are not eligible to apply.

Job Description:

- Conduct thorough on-site inspections of residential, commercial properties.
- Assess the market value of properties based on location, condition, and prevailing market trends.
- Prepare detailed valuation reports with clear justifications and documentation.
- Evaluate the technical feasibility of real estate projects.
- Review architectural, structural, and construction plans to ensure compliance with relevant standards and regulations.
- Conduct risk assessments and provide recommendations for mitigation.
- Maintain comprehensive records of all valuations and technical assessments.
- Prepare and submit reports in a timely manner to support loan processing and approval.
- Ensure all documentation is accurate and up-to-date.
- Ensure all valuation and technical assessment processes comply with regulatory requirements and company standards.
- Keep abreast of changes in property laws, construction norms, and valuation practices.
- Provide technical support and advice to internal teams and clients.
- Participate in professional development activities to stay updated with the latest industry trends and technologies.
- Contribute to the continuous improvement of valuation and technical assessment processes.

Key Competencies Required

- Strong knowledge of property valuation methodologies and techniques.
- Proficiency in using valuation software and tools.
- Familiarity with construction practices, building codes, and regulations.
- Excellent analytical and problem-solving abilities.
- Attention to detail and ability to assess property conditions accurately.
- Strong verbal and written communication skills.
- Ability to explain technical concepts clearly to non-technical stakeholders
- Good interpersonal skills with the ability to work collaboratively with clients and team members.
- Professionalism and ethical conduct in all dealings.
- Good communication skill - verbal and written
- Negotiation skill
- Interpersonal skill, leadership qualities and team management
- Proficiency in MS-Office

Pay & Perquisites : Based on Current CTC + Attractive incentives.

PROBATION : 1 year

How to Apply:

Eligible candidates are requested to apply only as per the enclosed bio-data format (along with NOC if applicable and with detailed CV). Applications shall be sent by email/post/courier. Applications sent without the Bio Data format will not be considered.

Applications in a sealed envelope super-scribing the “Application for RECRUITMENT – TECHNICAL ENGINEERS - JUNE 2024 shall be forwarded to the address as given below to reach the addressee on or before 5 pm on June 17, 2024:

By Post/ Courier to:

The DGM (HR)
Repco Home Finance Limited
3rd Floor, Alexander Square
New No. 2/Old No. 34 & 35
Sardar Patel Road, Guindy
Chennai- 600 032.
Contact Number: 99622 35359

or

By mail to:

recruitment@repcohome.com
(With scanned Bio Data format and detailed CV)

Applications received after due date and without prescribed Bio Data format or through any other mode/ by hand except by post/ courier will not be considered.

The shortlisting will be done as per the prescribed criteria and as per management discretion depending upon the number of applications received. The shortlisted candidates shall be called for further selection process subsequently. The date & venue & mode of the same will be communicated to the shortlisted candidates individually in due course. The Company reserves the right to accept/reject any/all applications and/ or modify any of the eligibility conditions without assigning any reason or even abandon the recruitment process. The Company also reserves the right to offer suitable cadre/emoluments to candidates as per its own discretion depending on profile, past experience and performance in the selection process etc. No further communication/ correspondence in this regard after submission of application will be entertained. Bringing external influence will lead to disqualification.

For eligible candidates of Repco Group of Companies, NOC from the Competent Authority has to be obtained before applying for the above position.
