

West Bengal State Health & Family Welfare Samiti

Swasthya Bhawan, Wing-'B', 3rd Floor
GN-29, Sector-V, Bidhannagar
Kolkata – 700091

Recruitment Notice No. S.H.F.W.S./2024/297

Date: 28/06/2024

West Bengal State Health & Family Welfare Samiti will engage personnel purely on contractual basis for the position of **Data Manager (DPMU/CPMU)** under **National Urban Health Mission**, Department of Health and Family Welfare, Government of West Bengal against subsequent vacancies.

The applicant must be a permanent resident of West Bengal.

The applicant must have knowledge of local languages.

Eligible candidates should apply online in the prescribed format as given in Department's Website **from 11 am of 08th July, 2024 to Midnight of 22nd July, 2024 for the mentioned position.**

Only online applications will be accepted. Application forms not properly filled in or incomplete application forms are liable to be cancelled. Application fees of ₹50/- for reserved categories candidates have to be deposited through on-line mode only. The amount is non-refundable (Details of on-line mode, payment details and important dates are given in General Information point no. 9 & 10).

Existing employees working under National Health Mission in the same position may also apply on own choice. In that case, five (5) years relaxation of age from the maximum age limit mentioned in the recruitment notification will be given to such employees, but will not be entitled to any other benefits of the present position such as continuity of length of service, rationalization benefits and any other benefit, if applicable, against that post. Such employees will start as a fresher in the new position, if selected.

All the essential criteria must be completed on or before the first date of online application.

Details for the position

Name of the Position	: Data Manager (DPMU/CPMU)
Number of Vacancies	: 2 (ST-1, SC-1) *If any subsequent vacancies are created till the panel remains valid, such subsequent vacancies would be filled up from the approved panel
Remuneration	: ₹35,000 per month. *(Increment as per NHM guidelines)
Place of Posting	: Asansol Municipal Corporation and District Programme Management Unit North 24 Parganas
Essential Criteria	: 1) Masters in Computer Application (MCA) with 2 years experience in data recording and data analysis. OR Master Degree in Statistics (M.Sc. - Statistics) with 1 year experience in data recording and data analysis OR Bachelor in Computer Application (BCA) with 3 years experience in data recording and data analysis. OR Bachelor in Information Technology with 2 years experience in data recording and data analysis. 2) Efficiency in computers including MS office.
Age (as on 01.01.2024)	: Maximum 40 years and Minimum 21 years. (Age relaxation will be given for the reserved candidates as per govt. norms.)

MODE OF SELECTION

: Initially applications will be shortlisted on the basis of marks obtained in essential academic qualification and experience. Shortlisted candidates will be called for computer Test after original testimonials verification. The candidates must obtain **at least 50% marks in the computer test to qualify for the position.**

Final selection will be done on the basis of score of educational qualification, experience and computer Test.

Scale of Scoring - Total 100 Marks

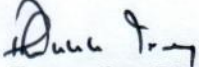
Name of the Position	Essential Qualification	Computer Test	Essential Experience
Data Manager (DPMU/CPMU)	75 (based on % of marks obtained in the essential qualification)	15	10

General Information for the Applicants/Candidates

1. Only online Applications will be accepted. **Application forms not properly filled in or incomplete Application forms are liable to be cancelled.** If the online application details submitted by the applicant differ with the original testimonials, that application shall be liable to be cancelled.
2. If proper signature and photograph are not uploaded at the time of online application that application shall also be liable to be cancelled.
3. The Essential Criteria mentioned are the minimum and mere possession of the same does not entitle the candidate to claim selection. **All the essential academic qualification must be completed on or before the first date of online application.**
4. **Experience will be calculated after obtaining the required essential academic qualification for the above mentioned position, till the first date of online application.**
5. **Caste Certificate issued on or before the first date of online application, by the competent authorities of West Bengal only will be accepted.**
6. **Hard copy/print copy of the online registration form may be downloaded from the link "<http://hr.wbhealth.gov.in:8888/Index.aspx>"-> "Application Print" and should be retained by all the applicants for document verification purpose. Without registration form, candidates will not be entertained for original testimonials verification by the authority. No need to send Hard copy/print copy of the online registration form by post.**
7. On-line registration no. should be retained by all applicants for future reference. Employer is not liable to give any information regarding the on-line registration no. in future.
8. Marking after rounding off up to 2 decimal points will be considered.
9. i) **Start date of Application** : **From 11 a.m. of 08th July, 2024.**
ii) **Last date of Registration** : **Midnight of 17th July, 2024.**
iii) **Last date of Submission of application Fees** : **Midnight of 19th July, 2024.**
iv) **Last date of full Submission of form** : **Midnight of 22nd July, 2024.**
10. **The online deposition of application fees can be done through net banking or credit/debit card system through an online interface. If the payment is successful, the candidate will be immediately reverted back to the link for final submission of the application form by using the application id already received at the time of Registration. Please do not deposit fee more than one time.**
11. As mentioned in addendum issued vide no. HFW-27011/137/2020/1611 dated 23/02/2021 point no. ii, All new employees who have joined / will be joining between 29th December, 2020 to 30th September 2024 against new entry point remuneration as per memorandum vide no. HFW-27011/137/2020/1352 dated 29/12/2020 will not be entitled for annual increment for the financial years 2023-24 and 2024-25. Annual increment will be applicable for these new contractual employees from financial year 2025-26.

12. The candidates, if found ineligible at any stage of recruitment process, will not be called for the subsequent stages of the selection process.
13. The decision of the competent authorities regarding the recruitment is final.
14. The competent authorities may cancel the recruitment process at any stage of the selection process.

Applicants are requested to visit www.wbhealth.gov.in at the link "On-line Recruitment" for on-line applications and link "Recruitment" for information/instruction issued from time to time.


Executive Director
WB SH & FW Samiti